



*Office of County Administrator
County of La Crosse, Wisconsin*

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Memo To: La Crosse County Board of Supervisors
From: Steve O'Malley, County Administrator
Date: December 4, 2013

Re: December Monthly Report to the County Board

Attached is the December Monthly Report to the County Board, providing monitoring information about department activities to the full County Board instead of reporting only to governing committees.

REMINDER Monthly Reporting by roughly half the organization every other month. While you will receive this report each month, the reports do not cover every department each time.

February, April, June, August, Oct. & Dec.

Planning, Resources & Development
Public Works & Infrastructure
Judiciary & Law Enforcement
Corp Counsel & Child Support

January, March, May, July, September, November

Health & Human Services
Aging & Long Term Care
County Clerk, Finance, IT,
Printing, Personnel, Treasurer

"OF INTEREST"

Policy Planning Meeting December 9, 2013

The topics this month include:

- Administrative Center update, including presentation regarding asbestos
- Update and overview of the Lakeview project and related decisions.

*If you have any questions, feel free to contact me by phone or e-mail.
County Administrator direct line: 785-9789, cell phone 608-385-3316
or e-mail omalley@lacrossecounty.org*

MONTHLY REPORT TO THE COUNTY BOARD

Planning, Resources & Development Committee December 2013

County Surveyor

2013 SECTION AND QUARTER CORNER MAINTENANCE: We had an exceptionally productive year of field work in 2013. We were able to perform field evaluations and maintenance work on 85 Section and Quarter corner locations. This number represents 6% of the 1405 Section and Quarter corner monuments in La Crosse County. Our annual department maintenance goal is 5% of our corner locations each year. Our major focus for 2013 occurred in and around the area of the Mindoro Cut (see the attached map). This rugged area includes the northeast part of T17N, R6W in the Town of Hamilton and the Southerly part of T18N, R6W in the Town of Farmington. As we accomplished necessary maintenance work, we also collected much needed GPS coordinate values for many of these corners. The collected GPS values will be provided to our Land Information Office to allow for more accurate GIS mapping in these areas.

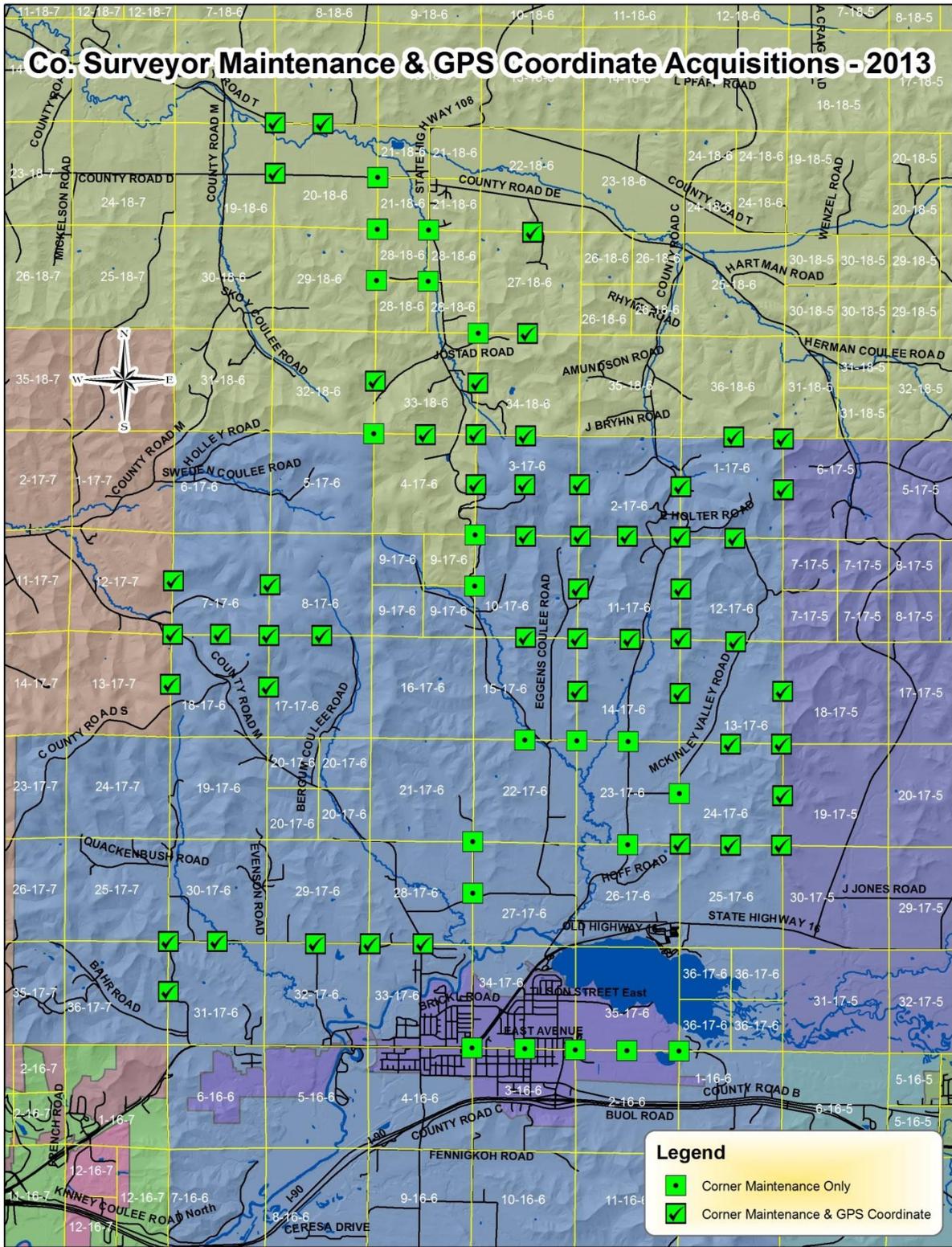
CSM REVIEW: As of December 2, 2013 we have had 51 Certified Survey Maps submitted to our office for review. Twenty-four of these maps are in unincorporated areas of La Crosse County and are subject to the \$100 review fee. The Certified Survey Maps are reviewed for compliance with Chapter 236.34 of the Wisconsin Statutes, A-E7 of the Wisconsin Administrative Code and Chapter 18 of the La Crosse County Code (Subdivision Control Ordinance). We also review Certified Survey Maps that lie within the Cities and Villages of La Crosse County, but do not receive a fee for these map reviews.

BICE TRAILS: At the request of the facilities Department, we are locating the hiking/ski trails through Bice Forest in the Town of Farmington. We are utilizing GPS technology to locate each trail centerline. The next step is to create a map that will illustrate the locations and lengths of the trails.

SUBDIVISION ORDINANCE REWRITE: We had planned to update Chapter 18 of the La Crosse County Code during 2013. While much of the preliminary work is complete, we still have some fine tuning to do. Our hope is that we can have a final version of the ordinance completed early in 2014.

CARLSON SOFTWARE: The IT department assisted us by installing new survey software on our computers. "Carlson Survey 2014" replaces our old "Site Survey" software which the department has had since 1996. We do have a bit of a learning curve ahead of us but this new software will eventually provide us with advanced ability to do complex survey calculations and draft survey maps.

ONGOING RESPONSE: We continue to respond to the public, other County Departments and other governmental agencies to assist them with surveying and land ownership questions. These interactions take place via e-mail, telephone and face-to-face visits. Many of the questions recently have pertained to driveways and easement rights and responsibilities.



Respectfully submitted,
 Bryan Meyer, La Crosse County Surveyor

La Crosse County UW-Extension

- Lead author of the newly revised UW-Extension publication B2707, **Look Before You Leap: A Guide to the Legal and Financial Implications of Marriage (and Remarriage) in Wisconsin**, released at the end of November. Single free copies of the publication can be downloaded from the learningstore.uwex.edu/ website and will be available for purchase in the Extension Department. (MMS)
- Facilitated a Strategic Planning Session for the Sustainable La Crosse Commission to establish 2014 goals for La Crosse County and the City of La Crosse. The prioritized goals will be shared with Department Heads that are impacted by and/or have the information needed to determine where the city/county is in relation to the 2007 baseline goals. (MMS)
- Corn fungicide plot harvest was completed at two cooperating sites this past month. Yields from these plots ranged from 140 bushel to 240 bushel. The application of a corn fungicide versus the untreated checks showed variation in yield, but economically would have been cost prohibitive. (SDH)
- In September, 15 Master Gardener interns began training in the 12-week Level 1 Master Gardener program. Fourteen of the fifteen completed and passed the required post class exam in November and have become certified Master Gardener Volunteers. In return for the training, participants will be giving back at least 24 hours of volunteer time related to horticulture in the local community over the coming year. (SDH)
- The 4-H Agent is a member of the La Crosse County Prevention Network. That group has sponsored quarterly medication drop-offs to collect unused and unwanted medications in an effort to prevent possible drug abuse by youth and save our groundwater by not flushing medications or putting them in the landfills. The most recent drop off in October collected over 1,900 pounds of medications at 5 sites around the county. (RM)
- In October, 4-H youth in grades K-13, were recognized at the annual 4-H Achievement Celebration for their exceptional growth in outstanding project work, involvement in activities, and leadership they displayed during the past year. Youth involved in the process learn skills such as writing, organization, goal setting and recordkeeping. (JH)
- WNEP staff shared information with 5th grade students at Northside Elementary School about choosing healthy foods and beverages using MyPlate. The session showed them how to read the nutrition facts label and gave them an opportunity to taste a variety of whole grains, fruits and vegetables. After tasting breads with varying amounts of whole grains, 71% of students said they would prefer to eat the 100% whole grain bread in the future (SH)
- WNEP staff presented Quick, Easy and Healthy Meals to 17 parents at 3 Head Start sites that provided information on meal planning, preparation short-cuts, thinking "planned-overs" instead of "left-overs", and using quick and tasty recipes. Participants came up with 8 meals that they could make from 3-6 ingredients. The session evaluation showed that 89% are going to plan a one dish meal that they will prepare for their family. (SH)
- Continued assisting the Village of West Salem with their Capital Improvement Plan. The Capital Improvement Planning committee's work was informative to the Village Board in illustrating the need for increasing the amount of infrastructure repaired annually to adequately maintain the public system. (KG)
- Assisted the La Crosse Joint Board of Harbor Commissioners in developing the no-wake bouy request process. Formerly no wakes zones were considered as often as

temperatures will remain low enough so that the grass seeds do not germinate until after the winter thaw. Once the ground has frozen, other measures of soil protection must be initiated to prevent excessive erosion from occurring during snow melt runoff and rain storm events. The best erosion control practice for home builders to use this time of year is to only disturb the absolute minimum area needed to place the building's foundation and to place stock piles as far away from drainage areas as possible. Limiting exposure to the elements will protect soils from being eroded in late winter and spring when frost leaves the ground and soil becomes susceptible to water erosion.

The Department of Land Conservation anticipates that there will be between six and eight new home construction projects that will start up in the month of December. Staff have been working diligently with home builders and contractors to secure these new construction sites to ensure that they do not become erosion control problems next spring.

*Gregg Stangl, Director
Department of Land Conservation*

Metropolitan Planning Organization

The Federal Railroad Administration, in cooperation with the Minnesota Department of Transportation (MnDOT), is in the process of preparing a Tier 1 Service Level Environmental Impact Statement (EIS) for improved passenger rail service from the Twin Cities to Milwaukee. The study of the Twin Cities to Milwaukee High-Speed Rail Corridor to Chicago will analyze improvements required for the implementation of regional intercity passenger rail service in the Minneapolis-St. Paul to Milwaukee corridor. The proposed service will eventually link to the existing [Amtrak Hiawatha service](#) between Milwaukee and Chicago. This study will be a major step in advancing passenger rail service in this highly populated corridor and extending service from Chicago to the Twin Cities.

MnDOT has established a Technical Advisory Committee (TAC) for the Environmental Impact Statement. I will serve as a member of this TAC, with meetings starting in December. I will help coordinate activities between the States of Minnesota and Wisconsin and advocate for sufficient service for the La Crosse area.

EIS Purpose:

- Focus the purpose and need developed by MWRI for the Twin Cities to Milwaukee Corridor
- Evaluate train types, levels of service, and ridership
- Analyze impacts to determine a preferred service and design alternative for the route alternative identified in the Alternative Selection Report.
- The Tier 1 EIS document will evaluate one or more service scenarios of the reasonable and feasible passenger rail alternative and a no build alternative. The evaluation will be based on:
 - Conceptual Engineering
 - Track Concepts
 - Capital Cost Estimate
 - Station Location Analysis
 - Environmental Analysis

- Ridership
- Operating Costs
- Assessment of Benefits

The tiered environmental process will include a Draft Tier 1 EIS, a Final Tier 1 EIS, and a Tier 1 Record of Decision to conclude Tier 1. It is anticipated that this Federal Record of Decision will occur in early 2015.

Tom Faella, MPO / LAPC Executive Director

MONTHLY REPORT TO THE COUNTY BOARD

Public Works & Infrastructure December 2013

Solid Waste

- **HHM:** HHM is on pace to welcome its 10,000th residential user of the year in early to mid December. In no previous years have we exceeded 10,000 users.
 - The medication collection, held at five locations in La Crosse County, collected 1,900 pounds of unwanted medications from 1,370 users. La Crosse County's total alone exceeded the total collected by six states and represented 5% of the total for the entire state of Wisconsin.
 - A total of 2,966 users dropped off 4,230 lbs. of medications during the four special collections in 2013.
 - HHM was awarded \$98,200 in clean sweep and medication grants for 2014.
- **Landfill Operations Contract:** A proposal for a two and one half year contract extension with St. Joseph Construction Company has been developed with the Solid Waste Department. This contract extension will save money over the next three years, allow the department to focus on landfill construction in 2014, and provide additional time to look at alternatives such as rebidding the landfill contract or internalizing landfill operations. The proposal has been discussed with Finance, Legal, and Administration and has gained their support. The proposal will be presented in December to the Policy Board followed by the Public Works and Infrastructure Committee and then recommended for approval to the County Board.
- **Xcel Contract Amendment:** Final meetings with Xcel have resulted in a proposal for a contract amendment. The proposed contract amendment would increase yield of RDF fuel materials thereby increasing revenues to La Crosse County, decreasing landfill disposal costs, conserving landfill airspace, and meet fuel sustainability goals for the Solid Waste Department. The proposal will be reviewed by the Strategic Oversight Committee consisting of Administration, Finance, and Legal departments. If the proposal is acceptable it will be discussed with the Policy Board in December and with the Public Works and Infrastructure Committee in January. If the proposal is acceptable to the Public Works and Infrastructure Committee it will be recommended for approval at the January County Board meeting.
- **Presentations/Tours:** In 2013 year to date, in excess of 36 tours have been provided at the landfill for 712 people, and over 20 presentations have been performed that have reached approximately 591 people. The majority of the tours and presentations were provided by Nick Nichols, the Sustainability Coordinator, Randy Nedrelo, Deputy Director, and Hank Koch, Director. This significant community outreach being achieved in 2013 informed citizens and business representatives of the programs and support services available through the Solid Waste Department. The educational activities have been greatly appreciated by the University of Wisconsin- La Crosse, Viterbo University, and Western Wisconsin Technical College. The accomplishments of the Solid Waste Department have

established La Crosse County as a leader in public solid waste management, in sustainable practices, and demonstrated our stewardship to the environment.

- **America Recycles Day:** This national event takes place every year on the 15th of November and this year the landfill hosted WXOW-TV 19 and WKBT-Channel 8 for two interviews at the landfill complex and its diversion programs. Both programs aired on the evening of the 15th and highlighted the wood waste and recycled asphalt shingle programs.
- **Adopt-a-Highway at the Landfill:** The Solid Waste Department has adopted a section of Highway 16 in conjunction with SERVPRO of La Crosse. Together, the Landfill Gang and several SERVPRO employees cleaned up a four mile stretch on November 1st. Over 1,200 pounds of trash, miscellaneous metal, and dead deer were collected and disposed of at the landfill complex.
- **Boy Scout Activities:** A local Boy Scout group did some repainting of the landfill signs located at the office complex. The activity had 12 scouts and dads scraping, prepping, and painting the signs that had been showing a significant amount of wear.

Respectfully submitted,



Henry A. Koch, P.E.

Highway Department

- Winter equipment is harnessed up and ready to go. We have plenty of salt/sand mixed up for our use as well as the use of many of our municipalities and our salt sheds are full.
- As you drive many of our roads this fall winter, you will again notice either a truck spraying water on the roadway or lines of a white substance on the blacktop. This is simple salt brine that we are using for anti-icing. Anti-icing does several things:
 - It inhibits the bond between snow/ice and the pavement resulting in less salt being necessary to break that bond, thus reducing cost and environmental impact.
 - It takes care of light precipitation events so that we do not need to respond, such as a light mist or frost, thus making winter travel safer for the public.
 - It buys a safety margin for the motoring public when we are in the process of responding to a winter event.
- Currently we are wrapping up some small maintenance type projects, accident repairs, wash outs, down trees, pothole patching, etc.
- In addition to the maintenance activities we are now starting to locate right of way and permit our projects for the 2014 construction season, CTH AE, CTH A (162 to CTH C) and CTH OA (CTH FO to 33).
- The Highway Department currently has 4 bridges in the design process in preparation for federally funded construction via the Local Bridge Program (80/20), CTH M Bridge over the Branch Mormon Creek in the Town of Greenfield, the CTH XX Bridge over the Halfway Creek in the Town of Onalaska, Drogseth Road over

Bostwick Creek in the Town of Barre and CTH B over Bostwick Creek in the Town of Hamilton.

- We have 2 urban design projects, CTH SN (CTH S to Alpine Ln) which is being designed for federally funded construction under the Surface Transportation Urban Program (80/20) and CTH B/Gillette St. (16 to River Valley Dr) which is being designed for federally funded construction under the Surface Transportation Freight Program (80/20). We are also in the Quality Based Selection process for a consultant to design CTH M (CTH B west to CTH O) for federally funded construction under the Surface Transportation Rural Program.

Respectfully Submitted

Ron Chamberlain

MONTHLY REPORT TO THE COUNTY BOARD

Judiciary & Law December 2013

Corporation Counsel Office

1. Claims Update.

- Theresa Helgeson v. La Crosse County. On August, 2013 the State of Wisconsin Department of Workforce Development found no probable cause for discrimination by La Crosse County based upon disability. Ms. Helgeson had the right to file an appeal within 30 days from the date of the initial determination and no appeal has been filed. Therefore, this matter is now closed.
- Ralph Jurjens III v La Crosse County. This is a claim based upon a summons issued on September 6, 2013 from the Federal District Court for the Western District of Wisconsin against La Crosse County, Sheriff Steve Helgeson, Deputy Lee Schmitz, and Health Professionals, Ltd. Counsel has been assigned to defend La Crosse County in this case. There is no further progress to report at this time.
- Sandra Orzechowski v County of La Crosse, Case No. 12-CV-90. This is a case involving allegations of negligence against La Crosse County based upon alleged sexual abuse of a resident by a visitor at Hillview Health Care Center. The circuit court denied the motion for summary judgment filed by La Crosse County in this case. A trial date has not been set but expected to occur sometime in 2014.
- King v. La Crosse County, Case No. 10-CV-123. Our office reported previously that the jury had found no liability by La Crosse County or HPL in this case. The plaintiffs have appealed that determination. The parties attempted to mediate the matter but mediation was not successful. All the parties have filed their briefs before the United States Court of Appeals. The Court of Appeals will now set the matter for oral argument. Oral arguments will probably occur in January or February, 2014. The Court will then issue a decision sometime next year. The issues that involve La Crosse County are whether the contract as a matter of law delegated all authority to HPL, and whether the Court should have permitted the jury to see the indemnification agreement.
- Estate of Rita Soulia v. La Crosse County, Case No. 13-CV-472. Previously, our office reported that the Estate of Rita Soulia had filed an action regarding Rita Soulia who was a patient at Hillview Health Care Center. Counsel has been appointed for La Crosse County. No further action has occurred except that West Bend Mutual Insurance has filed a motion to recognize that the insurance policy does not cover non-compensatory damages, such as penalties and punitive damages. The County agrees that the policy does not cover such damages.

2. County Property Matters. Our office works on a number of issues involving various County properties which include the following:

- Park Plaza – our office continues to work on an amendment to the Offer to Purchase and the Development Agreement. The Offer to Purchase may change significantly because of certain restrictions regarding the property

that have altered the time frame and the potential development for the buyer.

- Administrative Center – our office continues to work on the agreement to purchase the La Crosse County Administrative Center if that is the direction authorized by the County Board and on other issues involving sale or purchase of properties in connection with the options for the future of the La Crosse County Administrative Center.
- Lakeview Properties – our office continues to work with issues involving the properties near Lakeview Health Center, such as the sale of Lakeview or other properties in the vicinity of Lakeview and the location of utilities to accommodate the new buildings to be located on the Lakeview campus.

3. Ordinance Updates. Our office continues to work with the County Departments in updating County ordinances, including the following:

- Work on Chapter 1 entitled “General Government”.
- Work on Chapter 4 entitled “Finance”.
- Work on Chapter 9 entitled “Public Peace and Good Order”.
- Continue to work on Living Wage ordinance, which would be part of Chapter 4 “Finance” in the future.
- Continue to work on Chapter 28 entitled “Telecommunications Facilities”.
- Begin working on Chapter 22 entitled “Historic Sites Preservation Commission”.

4. Department Assistance. Our office continues to assist various County Departments regarding legal issues as they arise. Specific issues the following:

- Solid Waste Department - continue to work on various issues such as negotiations regarding the Walz and Sjolander’s wells, an extension agreement with Xcel Energy, and a possible extension agreement to the La Crosse County Operations Agreement with St. Joseph’s Construction. Also working on miscellaneous issues such as complaints regarding certain users of the landfill and insurance issues.
- Health Department – our office has been working with the Health Department regarding a complaint regarding an outdoor wood fire furnace. A hearing is being scheduled before the Administrative Board on whether the operation of the outdoor furnace constitutes a human health hazard.
- Highway Department - our office is continuing to work with the Highway Department regarding several appeals filed regarding condemnation awards for the County Trunk Highway OA Construction Project. Scheduling orders setting due dates for appraisals and other deadlines have been entered by the court. Attorney Ben Southwick has been retained to represent the County in several of the pending court cases.
- Medical Examiner – our office has been involved in numerous meetings with the County Administrator and representatives of Dane County and the Medical Examiner’s office regarding ongoing issues, such as the development of appropriate policies for the Medical Examiner’s office and the future relationship between the County of La Crosse and the Dane County Medical Examiner’s office.
- Personnel Dept. – Continue to work on department addendums regarding departmental work rules as part of the Transition Team.

5. Miscellaneous. Megan DeVore and Amy Flottmeyer continue to work on Child In Need of Protection or Services (CHIPS) and Termination of Parental Rights (TPR) cases. They are also involved daily in Chapter 51 Mental Health cases and Chapter 54/55 Guardianship and Protective Placements cases for those clients who are in need of services in La Crosse County.

Respectfully submitted,

David L. Lange
Corporation Counsel

Emergency Services

The Public Safety Radio System Review and Recommendation study mentioned in the August report from this department, has been received-from the consultant. The following are some of the points of interest for this 85-page report:

- **Age of System:** The present radio system is 16-plus years old and most of the key components of the system are approaching end-of-life, so parts and service will no longer be available soon.
- **Coverage:** Public safety radio systems strive for 95% coverage for portable radios and for paging. Since the FCC-mandated "narrow banding" of our frequencies in 2011, current portable radio coverage for law enforcement is estimated to be no greater than 71% of the County. With assistance from a 2012 upgrade, portable coverage for fire/EMS is 86%, but only 65% for paging.
- **Reliability:** The present microwave system is a spur system, where a problem at one site could negatively affect the entire system. A more desirable solution would be a microwave backbone in a ring configuration which provides the highest level of reliability.

In addition, the City of La Crosse is replacing its radio system and that creates issues for consideration with the 9-1-1 Dispatch Center and an updated County radio system. In order to maintain interoperability with the City of La Crosse's new radio system, Dispatch's radio consoles will need to be replaced. This is a more pressing matter as the City is expected to replace its system in 2014/2015. Another consideration is that by planning the County's system sooner than later, the two systems can share some infrastructure, such as certain tower sites, system controller locations and the microwave connectivity. By doing so, there potentially will be reduced project costs.

This study also proposed three radio system options for replacing the County's present conventional four-tower site analog system. Option 1 is an analog, five-tower site system with an estimated cost of \$4.65. Option 2 is also a five-site system, but would be a digital system at a cost of \$6.97 million. This figure includes costs to many of the public safety users which would then need to update portable and mobile radios to be compatible with the digital system. Option 3 is an analog system using seven tower sites at an estimated cost of \$7.46 million.

On December 10th, the consultants will be presenting their review and recommendations to the Judiciary and Law Committee as well as the public safety radio users.

Public-Safety Communications

September
Telephone Calls

9-1-1 Calls 2,468 (average of 82 per day)
Answered within 10 seconds: 94.94%
Answered within 20 seconds: 99.31%
* 2 calls more than 30 seconds

76% of 9-1-1 calls were from wireless phones.

Total Telephone Calls 24,395 (average of 813 per day)

Calls for Service

Law Enforcement	9,594
Fire Fighting	204
Emergency Medical	622

October

Telephone Calls

9-1-1 Calls 2,289 (average of 74 per day)
Answered within 10 seconds: 97.55%
Answered within 20 seconds: 99.78%
* 0 calls more than 30 seconds

74 % of 9-1-1 calls were from wireless phones.

Total Telephone Calls 22,846 (average of 737 per day)

Calls for Service

Law Enforcement	9,276
Fire Fighting	212
Emergency Medical	576

**National Emergency Number Association Standards:*

- 90% within 10 seconds (during the busy hour)
- 95% within 20 seconds.

When the November telephone calls are totaled, there will be a drastic boost in 9-1-1 calls. There will be such an increase, that it will suggest November to be the busiest month in the 30-year-plus history of La Crosse County 9-1-1. This anomaly occurred due to a problem with phantom 9-1-1 calls ringing in on two of our wireless trunks. A phantom 9-1-1 phone call is when no one is on the line and no location or number information is provided. Despite this phenomenon, 9-1-1 dispatchers must still answer each call as if it were an emergency.

This issue occurred in the very early morning hours and resulted in more than 900 additional 9-1-1 calls for the month. Between the hours of 3 AM and 5:30 AM on November 11th, there were 521 9-1-1 calls. Dispatchers needed to be vigilant because during that time, there were seven legitimate 9-1-1 calls. To put those 500-plus 9-1-1 calls into perspective, there were 198 9-1-1 calls for the entire day on the Saturday of Oktoberfest (September 28), which statistically was one the 10 busiest days ever.

The night-time dispatchers did an excellent job as they were able to answer this deluge of 9-1-1 calls in 10 seconds or less 99% of the time. This is very impressive as it greatly exceeds national standards.

With the assistance of CenturyLink, Emergency Services has been working with a national wireless carrier to correct the issue and we have not had further issues with phantom 9-1-1 calls since the middle of November.

Emergency Management (Keith Butler, Coordinator)

Events of Note

- County EM hosted Disaster Assessment Team training on October 10. Approximately 20 people have expressed an interest in serving on the volunteer team.
- County EM provided a presentation to a UW-L Crisis Management class on October 11.
- County EM attended County Fire Officers Association meeting at the Farmington Town Hall on Oct. 14.
- County EM attended Wisconsin Emergency Management Association Conference and Wisconsin Emergency Management All-Hands meetings in Middleton on October 16 and 17.
- County EM and County Mass Casualty Team assisted with Public Health Mass Vaccination Clinic exercise on Saturday, October 19
- The Communication & Command Vehicle annual maintenance service occurred on October 22.
- County EM conducted several local media interviews during Winter Awareness Week, November 4 – 8
- County EM met with Gundersen Health Care/Wisconsin Academy of Rural Medicine medical students on November 7 to begin planning for the 2014 WARM public safety exercise.
- County EM completed Mass Fatality Planning workshop on November 11-12.
- County EM facilitated a review of the November 6th I-90 Bridge Incident at Campbell FD on November 12
- County EM met with Campbell Town officials on November 13 to conduct a review of the Mitigation Plan table.
- County EM participated in the WisDOT Winter Preparedness Tabletop Exercise on November 14.
- County EM attended the Wisconsin Emergency Management Regional meeting in Augusta on Nov. 19.
- The LEPC met on November 20.
- County EM met with the Mass Casualty Team at Shelby Fire Station on November 20.
- County EM participated in the HazMat Team annual review on November 21.
- County EM conducted a review of the Chart Energy HazMat off-site plan on November 26.

**Jay Loeffler, Administrator
Emergency Services**