

*County of La Crosse, Wisconsin*

Lakeview Health Center

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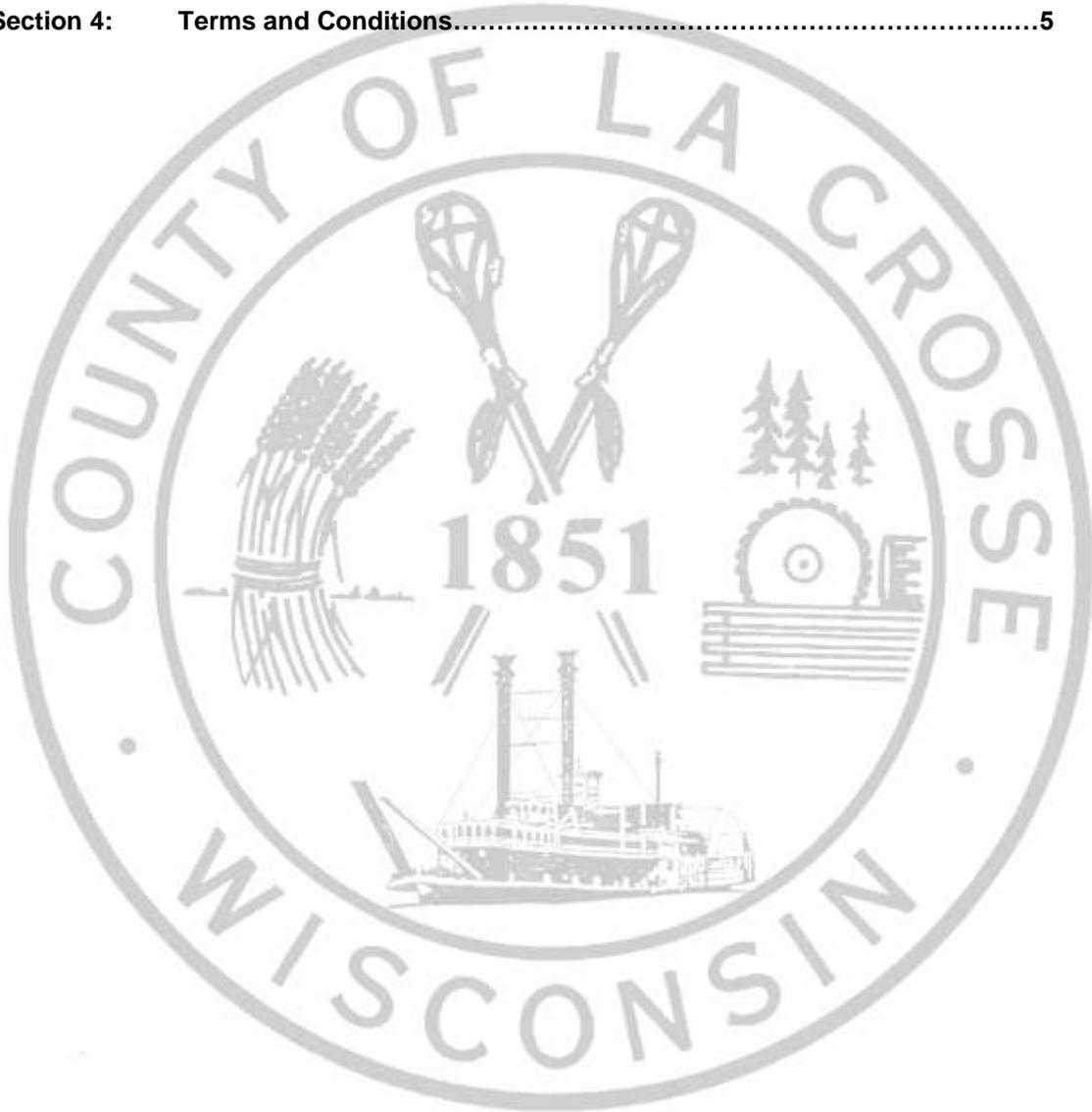
*Sale of Solar Thermal System  
Lakeview Health Center*



*La Crosse County Purchasing  
Bryan Jostad, Purchasing Manager  
[bjostad@lacrossecounty.org](mailto:bjostad@lacrossecounty.org)  
608-785-5879*

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## Section 1 General Information, Schedule of Events, Bid Submission

### Overview

Lakeview Health Center is seeking a buyer(s) to purchase and remove a 16 panel Solar Thermal closed loop pressurized system from the roof of Lakeview Health Center located at:

902 East Garland Street  
West Salem, WI

### 1.1 Schedule of Events

The following is a list of the important dates for activities related to the sale process.

Activity	Time	Date
Sale document released		11/11/16
Inspection of System	1 pm	11/22/16
Bid submission due	10 am	12/1/16
Successful Bidders begin removing system		12/7/16
Last date for system to be removed		12/28/16

### 1.2 Inspection of Solar System

A tour and inspection of the system will be held at 1 pm, November 22, 2016 at:

Lakeview Health Center  
902 East Garland Street  
West Salem, WI

### 1.3 Questions

Questions regarding the system shall be directed to:

Bryan Jostad, Purchasing Manager  
[bjostad@lacrossecounty.org](mailto:bjostad@lacrossecounty.org)  
608-785-5879

### 1.4 Submission of Bids

All bids shall be submitted in complete original form. No faxed or emailed bids will be accepted. Bids shall be sealed and marked "**Solar System Sale**". **Vendors shall submit Three (3) copies of their bid in paper form.**

**Sealed Bids shall be delivered no later than 10 am, December 1, 2016, to:**

**Bryan Jostad  
Room 2150, Finance Department  
400 North 4<sup>th</sup> Street  
La Crosse, WI 54601**

**Bids received after the above date and time will be returned unopened.**

## 1.6 Opening of Bids

The bids will be publicly opened at 10:05 am, December 1, 2016 in the following location:

**Finance Department  
Room 2150  
400 North 4<sup>th</sup> Street  
La Crosse, WI 54601**

At that time, the names of bidders who provided submittals will be announced. Announcement of the names of the bidders who provided submittals is not a guarantee that the bids otherwise comply bid requirements.

## 1.7 Ownership of bids

All bids submitted on time become the property of the County upon submission, and the bids will not be returned to the bidders. By submitting a bid, the bidder agrees that the County may copy the bid for purposes of facilitating the evaluation.

## 1.8 Other Information

Bidders may submit any other information that is not described in this bid that would be beneficial to the County. If in the bidder's opinion the County has overlooked anything material or relevant, such item(s) may be brought to the County's attention and be included in the bid.

## 1.9 Public Records Law

All bids are subject to the Wisconsin Public Records Law.

## Section 2 – Solar Thermal System

- 2.1 The Owners Informational Manual is an addendum to this document
- 2.2 Before beginning the removal of the system, the successful Bidder must show proof of liability insurance that will compensate La Crosse County for any damages sustained that are outside of reasonable wear and tear associated with equipment disconnection, disassembly, and removal.
- 2.3 The successful Bidder must also sign an indemnification agreement that will hold La Crosse County harmless for any injury or damages sustained by the Bidders or their employees during the removal of the system.
- 2.4 Successful Bidder must provide a turn-key removal of the system. La Crosse County will not supply any labor to assist the Bidder in removing the system. La Crosse County will have someone onsite to oversee the removal.
- 2.5 **The successful bidder must remove the system between the hours of 7:30 am and 3:30 pm, Monday thru Friday. First date to begin removing system is December 7<sup>th</sup>. The system shall be completely removed by December 28<sup>th</sup>. La Crosse may be open dates later than December 28<sup>th</sup>, however, at the time of this document's public release, La Crosse County can not confirm a later removal date.**

**In Section 3 – Bidder Schedule, Bidders shall provide an estimated date(s) for system removal.**

**The successful bidder shall work with the County to determine a mutually agreeable date(s) for removal.**

- 2.6 **Bidders shall complete Section 3 Bidder Schedule and submit by the required time and date.**

**Section 3 Bidder Schedule**

**Bid amount for Solar System**\_\_\_\_\_

**Estimated date(s) of proposed removal**\_\_\_\_\_

\_\_\_\_\_

**Name of company submitting bid**\_\_\_\_\_

**Street address of company**\_\_\_\_\_

\_\_\_\_\_

**Contact name**\_\_\_\_\_

**Contact phone number**\_\_\_\_\_

**Contact email address**\_\_\_\_\_

**Authorized Signature**\_\_\_\_\_

**Printed Name**  
**(Authorized Signature)**\_\_\_\_\_

**Title**  
**(Authorized Signature)**\_\_\_\_\_

**Bidder agrees to sign an indemnification statement as indicated in Section 2 of the Solar System Sale document.**

**If successful, Bidder will provide proof of insurance as indicated in Section 2 of the Solar System Sale document**

## **Section 4 Terms and Conditions**

**4.1** The County reserves the right to accept or reject any or all bids or portions thereof without stated cause.

**4.2.** The County reserves the right to re-issue bids.

**4.3** Clarification of proposals: The County reserves the right to obtain clarification of any point in a proposer's bid or obtain additional information.

**4.4** The County reserves the right to waive any formalities, defects, or irregularities in any proposal, response, and/or submittal where the acceptance, rejection, or waiving of such is in the best interests of the County.

**4.5** The County reserves the right to disqualify any bid, before or after opening, upon evidence of collusion, intent to defraud, or any other illegal practice on the part of the bidder.

**End of Bid Document**