

Amendment #1 Banking Services RFP

Highlighted areas represent changes to original RFP document

Section 1

3. Timeline for the procurement process

Activity	Time	Date
RFP released		March 28, 2019
Vendor conference*	9:00 AM CST	April 3, 2019
Second vendor conference**	9:00 AM CST	April 23, 2019
Submission of proposals	10:00 AM CST	May 21, 2019
Selected vendors notified	4:00 PM CST	May 30, 2019
Vendor interviews		June 11, 2019
Second vendor interviews (if needed)		June 26, 2019
Executive Committee approval		August 14, 2019
Anticipated contract start date		March 1, 2020

*The vendor conference will be held at the La Crosse County Administrative Center located at 212 6th St N, La Crosse, WI, in Room 2108. The parking lot can be accessed via 7th Street. Please park in the center aisle visitor section.

**The Second vendor conference will be held at the La Crosse County Administrative Center located at 212 6th St N, La Crosse, WI, in Room 430. Room 430 is the Auditorium located in the basement. Two elevators are located on the 1st floor near the parking lot entrance. The parking lot can be accessed via 7th Street. Please park in the center aisle visitor section.

4. Minimum qualifications

La Crosse County's minimum requirements in order for a vendor to be considered are:

- The vendor must be authorized to do business in the state of Wisconsin
- Vendors must have direct experience serving similar size government agencies
- The County will consider proposals only from vendors with business operations in geographic proximity to La Crosse County
- Compliance with bonding requirements
- Compliance with state and local laws. A vendor must be a qualified depository for public funds pursuant to Wisconsin State Statute 34.05
- Collateralization/Safekeeping: For example, the vendor must enter into a "depository agreement" requiring the depository to pledge collateral to secure all County funds over and above amounts guaranteed by the Federal Deposit Insurance Corporation and the State Deposit Guarantee Fund
- It is preferred that vendors be rated by at least one credit agency and carry a long-term debt rating of A- or higher by Standard & Poor's or equivalent, however, if a rating is not available, vendors must supply audited financial statements with an unmodified opinion from a certified public accountant.

Section 3 – Bidding Instructions

3. Submission of proposals

All proposals shall be submitted in complete original form. No faxed or emailed proposals will be accepted. Proposals shall be sealed and marked "La Crosse County Banking Services". Vendors shall submit 1 copy of their proposal in a paper form and 1 copy in an electronic form.

Sealed Proposals must be delivered no later than 10:00 am CST, **May 21**, 2019 to:

Bryan Jostad
Finance Dept Suite 2500
212 6th Street North
La Crosse, WI 54601

Proposals received after the above date and time will be returned unopened.

4. Opening of Proposals

The proposals will be publicly opened at 10:05 am CST, **May 21**, 2019 in:

La Crosse County Administrative Center
Room 2100
212 6th Street North
La Crosse, WI 54601