

**Vendor Conference Minutes**  
**Acute Protective Supervision Program RFP**

**August 21, 2017**

Vendor Attendees: Joe Sumner, Kevin Riley, Mark Stahlhut (Attic Correctional Services), Karen Wrolsen, Kendra Kapitz (Stein Counseling).

Staff Attendees: Paul Medinger, Chris Sander, Phil Stegemann, Linzi Luck.

**Questions/Answers**

- 1. Clarify the service with this program being approximately 8 months to one year.**

*Answer –*

*The expectation is service per individual client would be 8-12 months. The APSP contract will be a three-year contract.*

- 2. Is there a targeted number of units for dosage?**

*Answer –*

*No – a majority is done in a group setting. The important thing is that the dosage is tracked and documented.*

- 3. On page one of the RFP, it states parents willing to assist and comply. What does this consist of? Is entrance to the home allowed?**

*Answer –*

*Parents need to express interest. Entrance into the home is allowed. The county does not enter without a parent present. This would be a provider decision.*

- 4. Are there sessions with family and youth?**

*Answer –*

*There is daily contact with both. The family can contact at any time.*

- 5. Are there goals for youth or family?**

*Answer –*

*There are goals for both.*

- 6. The contract calls for 8-12 youth. For figuring out staff utilization, is there any perceived increase in youth served?**

*Answer –*

*There is no expected increase. Our maximum has typically been 8.*

- 7. Is there a minimum of youth served?**

*Answer –*

*There is no minimum. It is typically between 5 and 8.*

- 8. On page 2, C, part 1 of the RFP it stats “what works.” Any more specifics concerning this?**

*Answer –*

*We are constantly reviewing and evaluating. We do a Juvenile Detention Alternatives Initiative (JDAI). We receive federal/state recommendations based on data used. We want evidence-based effective interventions.*

- 9. Desired outcomes – What does 75% complete program successfully mean?**

*Answer –*

*When discharged from APSP, the youth was successfully discharged, essentially graduating from the program.*